

Assistance to Programs and Initiatives to Reform Education (ASPIRE)

Project Proposal Guidelines

1. Project Title
2. Profile of the Implementing Agency
 - Provide brief description of the organization, including the year of establishment, vision-mission, and its officers and members.
 - Discuss the organizational capacity, and past activities undertaken and their outcomes.
3. Rationale
 - Provide a brief introduction of the social situation related to the geographic scope and beneficiaries of the project.
 - Describe the problem or educational needs of the private education sector in the country or specific geographic area or region that the proposed project addresses.
 - Discuss how the need for the project was determined.
4. Objectives
 - **Development objectives.** Explain how the proposed project relates to national education goals, the policies and programs of concerned education agencies, priorities of the PEAC, and/or the interest of private education. Discuss how the project is expected to contribute to the improvement of Philippine education, the private education sector, and/or the intended beneficiaries.
 - **Specific objectives.** Discuss what the project is expected to achieve in terms of intended effects among the intended beneficiaries.
5. Expected Results, Outcomes and/or Outputs
 - Describe the expected results of the project.
 - Discuss project outcomes and identify the outputs of the project.
6. Implementation and Management
 - **Project coverage.** Identify the geographic scope and coverage of the project (e.g., national, regional, division)
 - **Project beneficiaries.** Describe who and how many people are expected to benefit from the project.
 - **Project activities.** Identify the specific activities to be undertaken. For proposals under Training and Development, the training program that specifies the session topics and resource speakers should be included.
 - **Project management.** Describe the roles of the different persons/partners involved in the project. Discuss the proposed mechanisms and procedures for monitoring and evaluation to ensure the activities occur as planned and the objectives are met.
7. Proposed Budget (use the Proposed Budget template)