

Other Information

GASTPE Regional Orientation

School Year 2024-2025

June 20, 2024 to August 29, 2024

Private Education Assistance Committee

Other Information

Important Dates and Deadlines

Checking of ESC Grantees and VPBs in the LIS

Processing of Refunds

Tutorial Vides on the IMS, IMS-TSS, VMS

Important Dates and Deadlines

ESC and SHS VP

Program	Deadline
Creation of ESC and VP Billing Statements (Opening: September 1, 2024)	November 8, 2024
Submission to PEAC RS	November 15, 2024
Submission to PEAC NS	November 22, 2024
Submission to DepEd GASS	November 29, 2024

Important Dates and Deadlines

TSS Program

Program	Deadline
Creation of TSS Billing Statements (Opening: February 1, 2025)	March 28, 2025
Submission to PEAC RS	April 4, 2025
Submission to PEAC NS	April 11, 2025
Submission to DepEd GASS	April 25, 2025

Important Dates and Deadlines

Billing Period for ESC and VP

- 30 days after opening of classes
 - if the GASTPE Participating School opens on September 1, 2024, the school can only bill their ESC Grantee on October 1, 2024.

Checking of ESC Grantees and VPBs in the LIS

DepEd GASS and PEAC

- Shall review the list of billed ESC Grantees and VPBs against the LIS in the second semester of the school year.
- May require GASTPE Participating Schools to refund payments to ESC Grantees and VPBs who have not completed one semester of the school year.
- Shall release updates on the guidelines for refunding ESC Grantees and VPBs who are no longer studying in the GASTPE Participating School in the 2nd semester of the school year.

Processing of Refund

Below are the steps to process refunds:

- School sends to PEAC NS a bank check payable to the **Department of Education OSEC** and a letter explaining the reason for the refund.
 - Attach Payment Refund Form (Downloadable in the IMS or VMS).
- PEAC NS reviews and endorses the documents to DepEd GASS.
- DepEd issues the official receipts for cleared check refunds.
- DepEd sends the official receipts to PEAC NS for distribution to the schools.

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