PEAC National Secretariat
5th Floor Salamin Bldg., 197 Salcedo St.
Legaspi Village, Makati City
Tel No.: (02) 845-0169| 844-5557
Fax No.: (02) 511-7695
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Concept Proposal Guidelines

1. Research Proposal Title

2. Proponent/Implementing Agency

3. Principal Investigator

4. Significance and Objectives
    - Discuss the background and importance of the problem that the proposed research addresses.
    - Identify the general and specific objectives of the proposed research.
    - Identify the priority research areas and explain how the study addresses these priorities.

5. Review of Related Literature
    - Describe the gap in the literature that the research addresses.
    - Explain how the research seeks to shift current paradigms, policies, and practices in Philippine education.
    - Explain any refinements, improvements, or new applications of theoretical concepts, approaches or methodologies, instrumentation, or interventions.

6. Strategy and Methodology
    - Describe the methodology to be used to accomplish the objectives of the proposed research. This section includes how data will be collected, analyzed, and interpreted.
    - Describe any strategy to establish feasibility (to complete the proposed research within the proposed period), and address the management of any high risk aspects of the proposed work.
    - Describe clearly the role and functions of all persons involved in the proposed research.

7. Expected Outcomes/Outputs/Deliverables
    - Identify clearly the intended results (i.e., significant and measurable change in condition) and identify the beneficiaries, location, and anticipated benefits they will receive.
    - Describe the specific outputs.
        - Policy recommendations
        - Products (e.g., evaluation instrument)
        - Services (e.g., training program)
        - Processes (e.g., quality assurance mechanism)
        - Systems (e.g., management system for adopting technology)

        One of the deliverables of the completed project should be a policy note or popular article intended for the end users of the research findings.

8. Major Activities (use the Implementation Plan template)

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9. Dissemination and Utilization
   ▪ Discuss plans on how the research findings can be utilized by various stakeholders in the education sector.
   ▪ Identify activities where the research will be disseminated.

10. Proposed Budget (use the Proposed Budget template)

11. Bibliography