

## **Philippine Education Research Journal Author Guidelines**

A Refereed Article submission should follow the American Psychological Association (APA) style rules for: selection of headings, tone, and length; punctuation and abbreviations; presentation of numbers and statistics; construction of tables and figures; and citation of references.

It is suggested that the manuscript have the following sections: title page, abstract, introduction, method, results, discussion, and references. Acknowledgment and appendices may be included.

The title page should include the manuscript's title and each author's full name, institutional affiliation, and e-mail address. In case of multiple authors, the corresponding author should be identified.

The title should be capitalized using sentence format (not title format), not contain abbreviations, and not exceed 120 characters in length.

The abstract should be presented as only one paragraph, not contain citations, and not exceed 500 words in length. Five keywords (classifications) should be included.

The main text (all the sections excluding the title page, the abstract, and the references) should not exceed 10,000 words in length (including captions of tables and figures). Endnotes may be used, but footnotes should not be used.

Sources of financial support should be included in the acknowledgment section.

The manuscript should be submitted electronically as files attached to an e-mail addressed to the editor in chief. The main file should be in Microsoft Word Document format (.docx) or in Rich Text Format (.rtf), and any images should be included as separate files in a lossless raster format such as the Portable Network Graphics format (.png).

Submission Preparation Checklist

Title of article: .....

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Put a check mark on each box whose corresponding statement is true to the best of your knowledge. Submissions that do not comply with all of the following items may be declined without peer review.

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- The author list contains all those (and only those) who made significant contributions to the manuscript, all of whom have agreed to be listed as authors of the manuscript.
- The manuscript does not contain fabricated data, falsified data, or plagiarized material.
- The manuscript follows the American Psychological Association (APA) style rules for: selection of headings, tone, and length; punctuation and abbreviations; presentation of numbers and statistics; construction of tables and figures; and citation of references.
- All the files used in the manuscript are attached and are in the accepted file formats.
- The authors agree to the journal’s open access policy if the manuscript is chosen for publication.

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