

### Guidelines for the Initial Screening of Research Grant Applications

Criteria	Guide Questions	Supporting Documents
Responsiveness to the research priorities (1 point)	Is the proposal responsive to the identified research priorities?	Concept proposal (Significance and Objectives)
Originality and Innovation (1 point)	Are significant aspects of the project based on a unique approach that is new to the field of study? Does the project reflect creative thinking?	Concept proposal (Review of Related Literature)
Products and Results (2 points)	Does the project have the potential to contribute to the improvement of Philippine basic education in terms of its potential for research utilization by policymakers?	Concept proposal - Expected Outcomes/ Outputs/Deliverables - Dissemination and Utilization
	Does the proposal specified an output, such as: - policies? - products? - services? - processes? - systems? - frameworks?	Concept proposal (Expected Outcomes/ Outputs/Deliverables)
Scope and Coverage (1 point)	Does the project cover education issues at the national level?	Concept proposal (Strategy and Methodology)
Institutional Commitment (1 point)	Is there evidence to substantiate that the institution attributes priority to the project?	Application cover letter with endorsement by the President of the HEI/private educational association
	Will the project have reasonable access to needed resources such as facilities, computer services, library, and other research support resources? Does the proposal indicate a counterpart in the proposed budget?	Proposed budget
Personnel Resources (2 points)	Is the principal investigator a recipient of funding for previous researches? Is the principal investigator a published author in local and/or international journals?	CV of the principal investigator
Project Duration (1 point)	Is the project doable within the prescribed grant period of one year?	Implementation plan
Budget (1 point)	Is the budget request justifiable? Are the costs reasonable and necessary?	Proposed budget Concept proposal (Strategy and Methodology)