PEAC

PRIVATE EDUCATION ASSISTANCE COMMITTEE

Trustee of the Fund for Assistance to Private Education
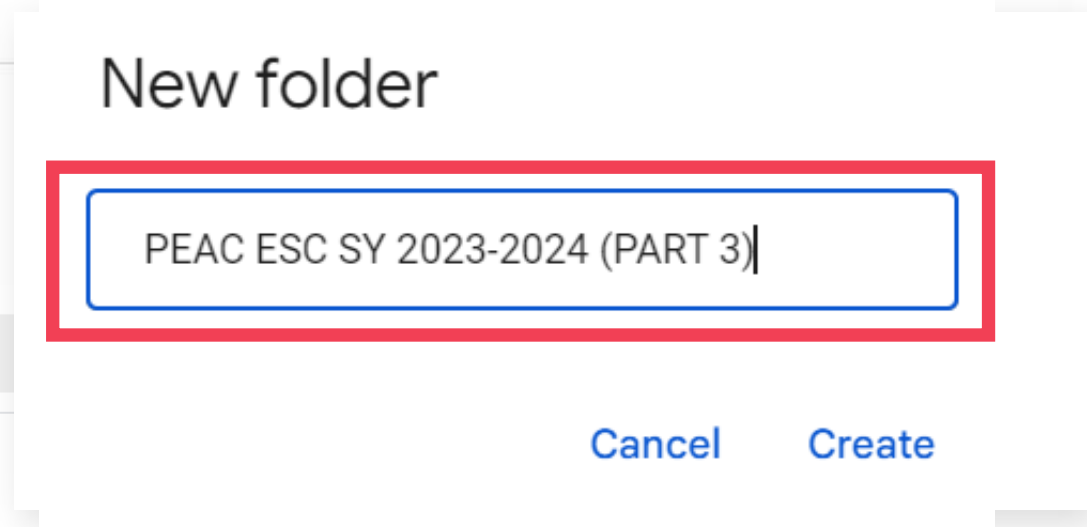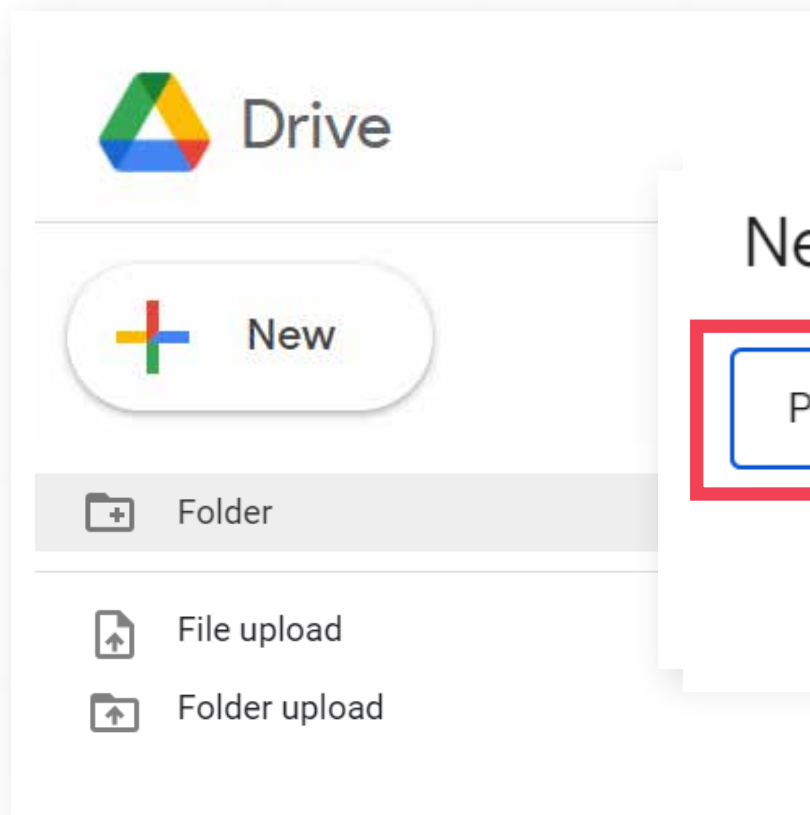
PROCEDURE FOR CREATING AND SUBMITTING ECES SY 2023-2024
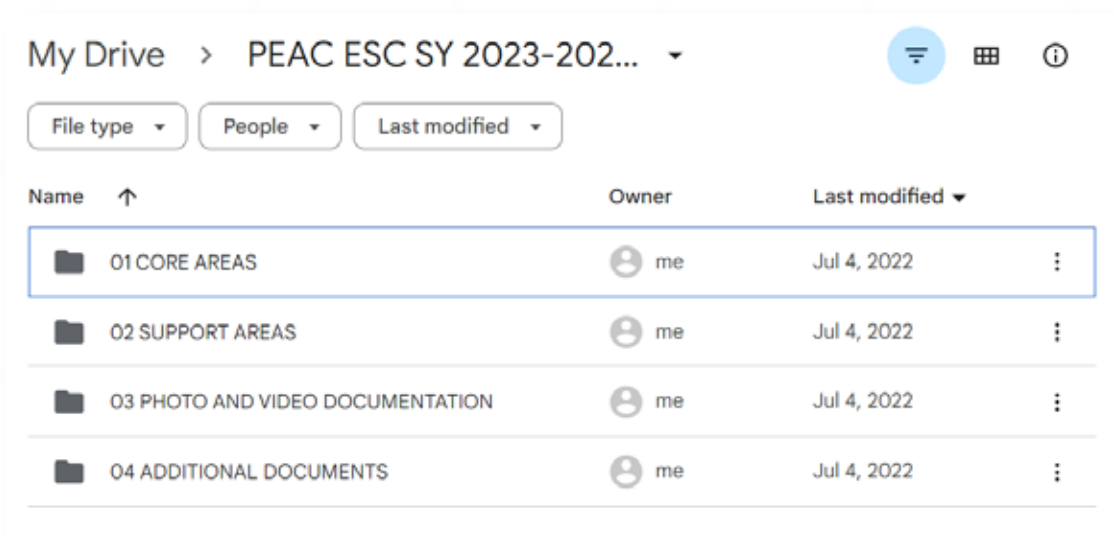
01

Login to
https://google.com/drive

02

Create and label a New Folder to **PEAC ECE SY 2023-2024 (Part 3)**

Drive

New

Folder

File upload

Folder upload

New folder

PEAC ESC SY 2023-2024 (PART 3)

Cancel   Create

03

Create subfolders in
PEAC ECE 2023-2024 (Part 3):

1. **CORE AREAS**
2. **SUPPORT AREAS**
3. **PHOTO AND VIDEO DOCUMENTATION**
4. **ADDITIONAL DOCUMENTS**

Name ↑		Owner	Last modified ▾	
📁	01 CORE AREAS	⊖ me	Jul 4, 2022	⋮
📁	02 SUPPORT AREAS	⊖ me	Jul 4, 2022	⋮
📁	03 PHOTO AND VIDEO DOCUMENTATION	⊖ me	Jul 4, 2022	⋮
📁	04 ADDITIONAL DOCUMENTS	⊖ me	Jul 4, 2022	⋮
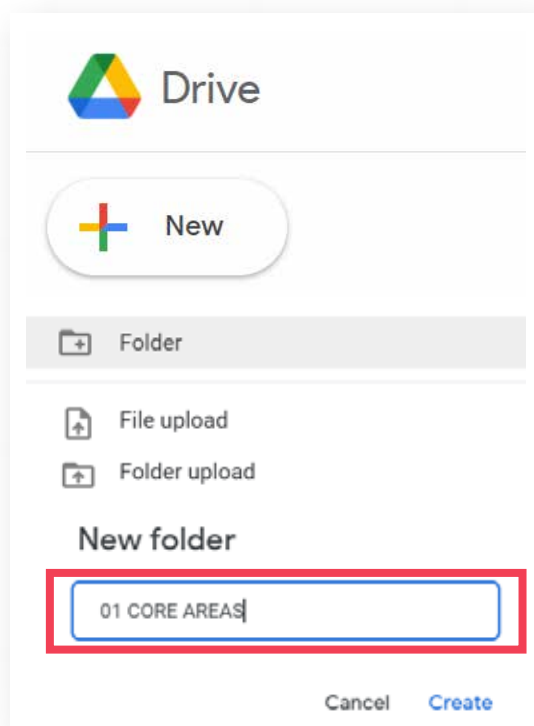
04

Create subfolders in **CORE AREAS**. Upload the required document in its corresponding folder. Submit PDF only.
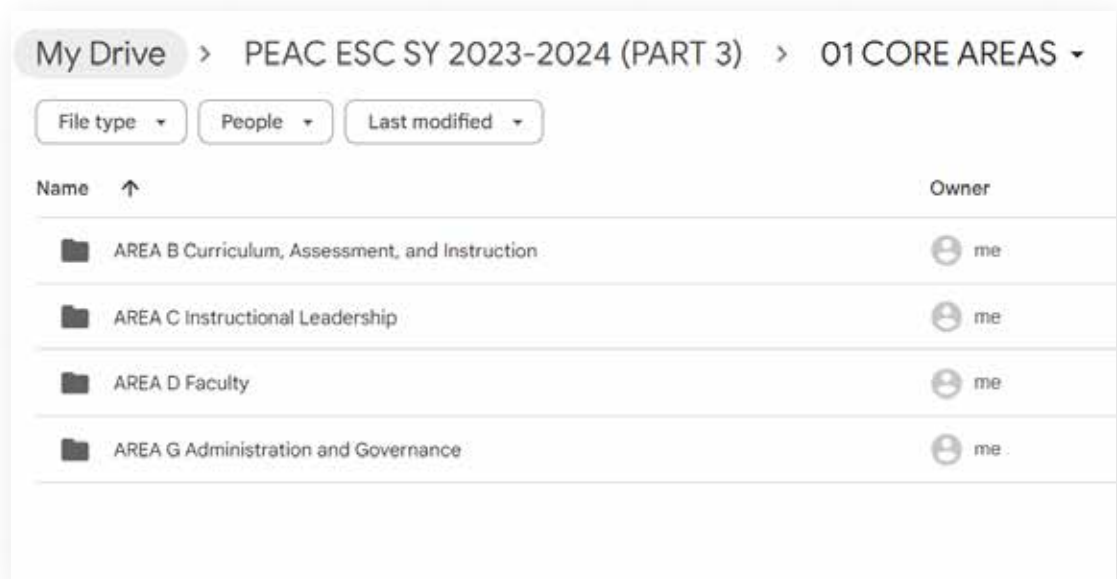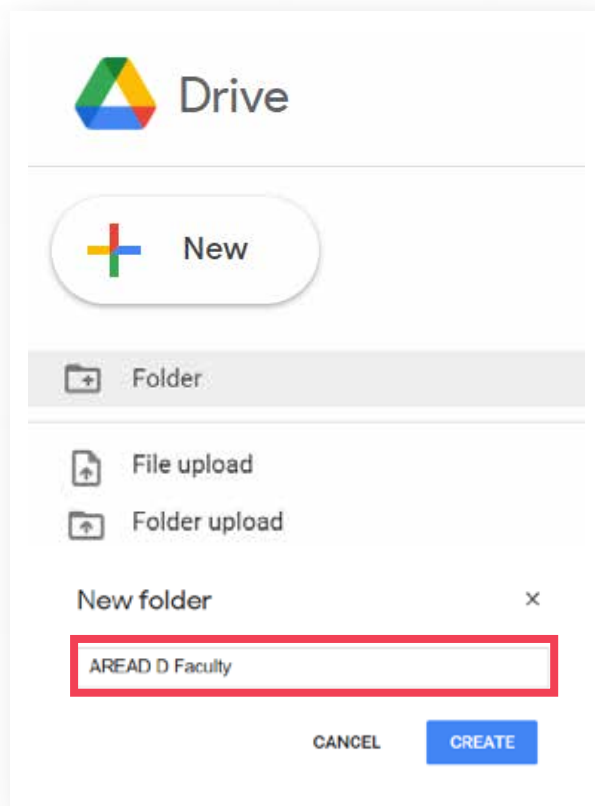
05

Create subfolders in **SUPPORT AREAS**. Upload the required document in its corresponding folder. Submit PDF only.

06

Label your documents as seen in the List of ECEs.

··· > 01 CORE AREAS > AREA G Administration ... ▼

| File type ▼ | People ▼ | Last modified ▼ |

Name ↑		Owner	Last modified ▼	File size	
📄 Administrative Manual		👤 me	Jul 4, 2022	1 KB	⋮
📄 Administrators Development Program		👤 me	Jul 4, 2022	1 KB	⋮
📄 List of Personnel Benefits		👤 me	Jul 4, 2022	1 KB	⋮
📄 Organizational Chart		👤 me	Jul 4, 2022	1 KB	⋮
📄 Salary Scale		👤 me	Jul 4, 2022	1 KB	⋮
📄 Succession Plan		👤 me	Jul 4, 2022	1 KB	⋮
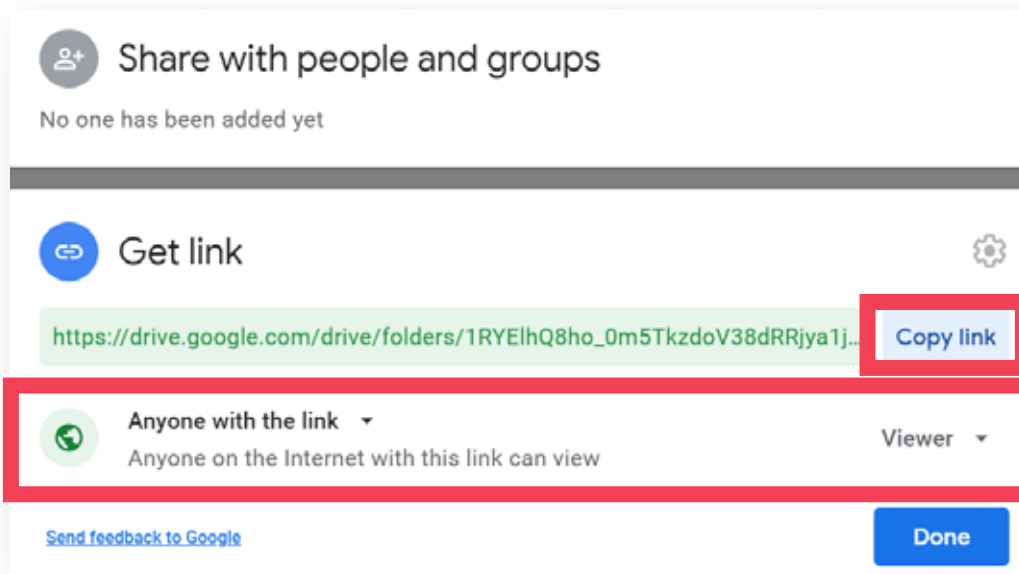
07

Copy Google Drive link.

My Drive > **PEAC ESC SY 2023-202...** ▼

File type ▼

Name ↑

🗀	01 CORE AR	
🗀	02 SUPPORT	
🗀	03 PHOTO A	
🗀	04 ADDITION	

Open with >

New folder

Share

Get link

Add shortcut to Drive

Move to

Add to starred

Rename

Change color >

Search within PEAC ESC SY 2023-2024 (PART 3)

Download

Remove
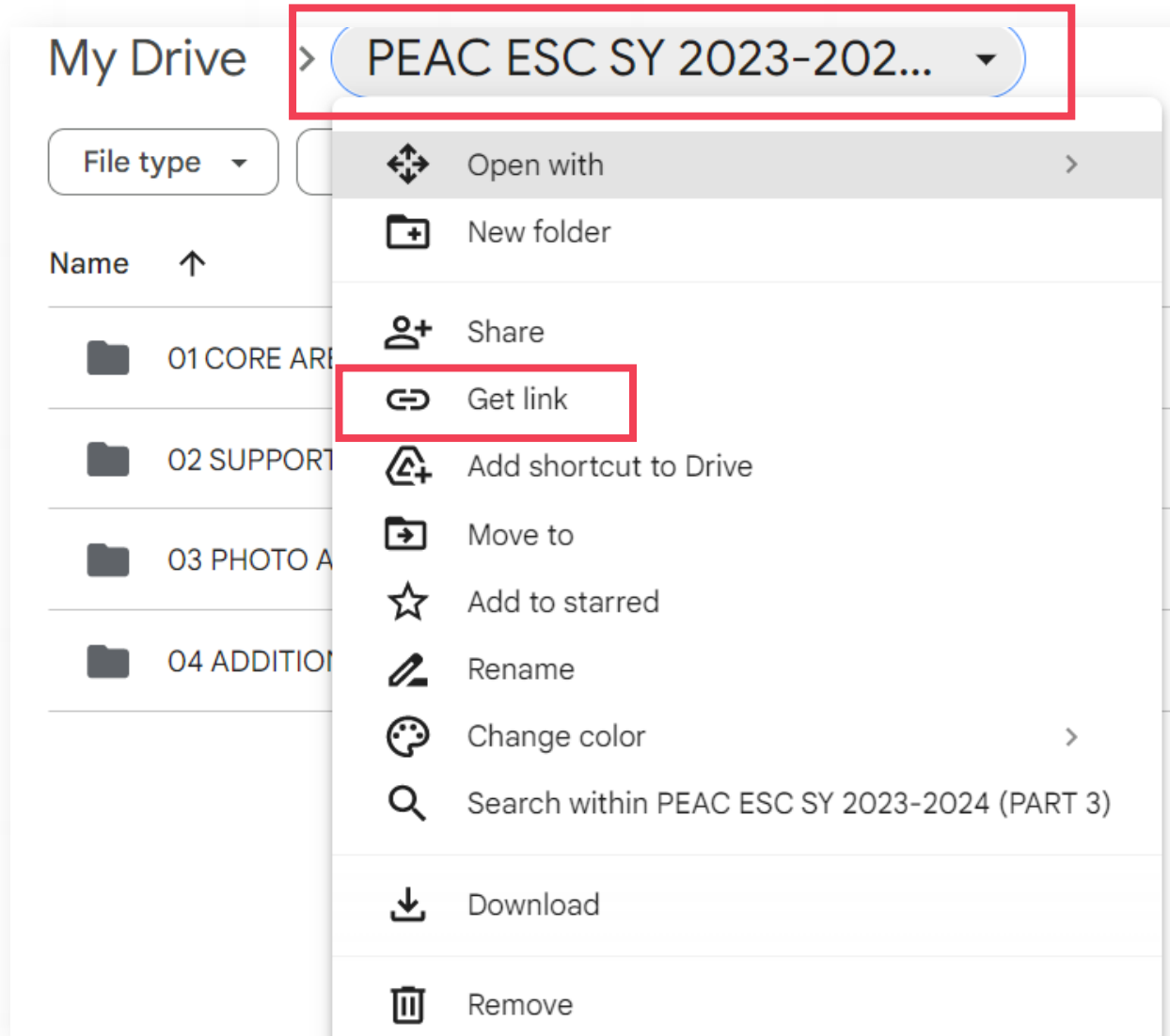
08

Submit Google Drive link to Certification Unit via EIS.

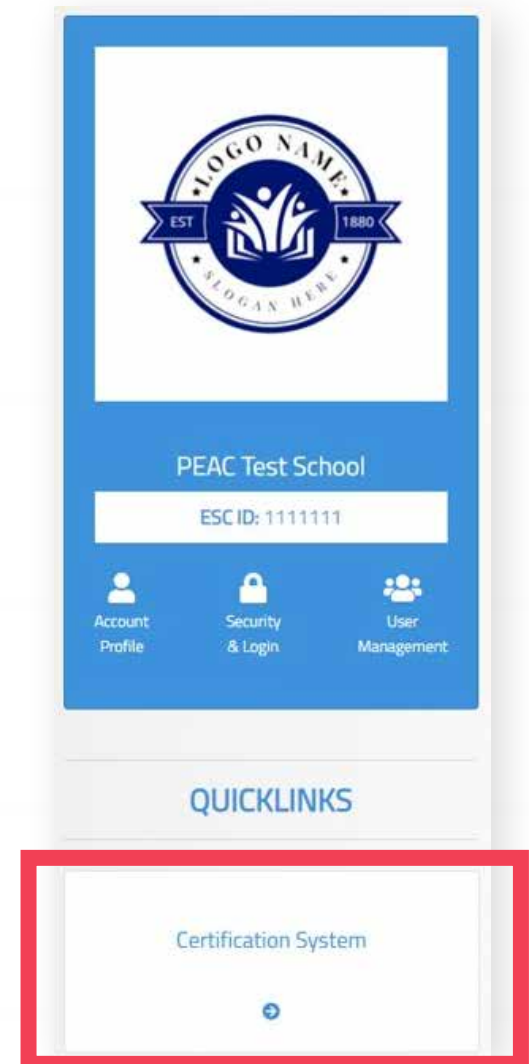### Share with people and groups

No one has been added yet

Get link

https://drive.google.com/drive/folders/1RYElhQ8ho_0m5TkzdoV38dRRjya1j... **Copy link**

🌐 **Anyone with the link** ▾
Anyone on the Internet with this link can view
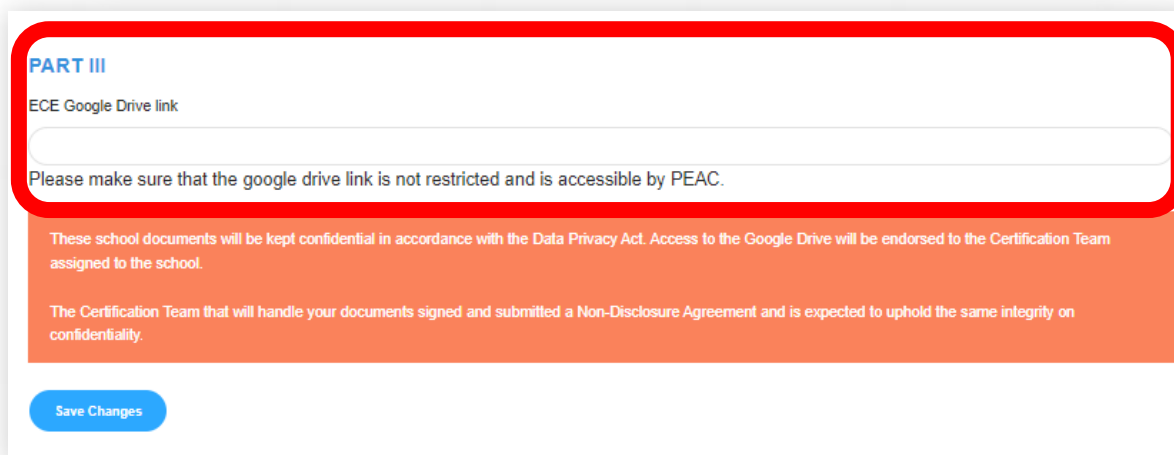
Viewer ▾

Send feedback to Google

Done

PART III

ECE Google Drive link

Please make sure that the google drive link is not restricted and is accessible by PEAC.

These school documents will be kept confidential in accordance with the Data Privacy Act. Access to the Google Drive will be endorsed to the Certification Team assigned to the school.

The Certification Team that will handle your documents signed and submitted a Non-Disclosure Agreement and is expected to uphold the same integrity on confidentiality.

Save Changes

LOGO NAME EST 1880 SLOGAN HERE

PEAC Test School

ESC ID: 1111111

Account Profile | Security & Login | User Management

QUICKLINKS

Certification System →