June 27, 2023

GUIDELINES OF THE RETHINKING EDUCATION, CHAMPIONING AND ACCELERATING SCHOOL TRANSFORMATION (RECAST) PROGRAM AND CALL FOR PROPOSALS IN SCHOOL YEAR 2023-2024

1. The Private Education Assistance Committee (PEAC) issues the call for proposals and enclosed guidelines of the Rethinking Education, Championing and Accelerating School Transformation (RECAST) Program for school year 2023-2024. RECAST is a program of assistance that provides funding support to the projects of private schools that aim to enhance teaching and learning with technology. The program is a collaboration between the PEAC and The Inteligente Publishing, Inc.

2. Proposals and other documentary requirements should be submitted online to belle.gregorio@peac.org.ph with "RECAST 2023-2024 Application – [Name of School]" as subject of the email. The Communications and Research Unit will accept proposals until August 31, 2023.

3. For inquiries, send an email to belle.gregorio@peac.org.ph or contact 0917-163-1100.

4. The guidelines and call for proposals are for immediate dissemination.

RHODORA ANGELA F. FERRER
Executive Director

Rethinking Education,
Championing and Accelerating School Transformation (RECAST)
(A collaboration between PEAC and The Inteligente Publishing)

Grant Application Guidelines for School Year 2023-2024

Introduction
In response to the learning crisis that was exacerbated by the disruptions brought by the pandemic, the education system prioritizes learning recovery. Schools need to implement and sustain learning recovery actions and maintain strategies that will contribute to improving learning outcomes. Schools also need to better prepare the learners for the future of work that is also rapidly changing because of innovations in science and technology. In view of this context, schools need to be supported to overcome challenges and to be innovative in order to be more effective and responsive.

The Inteligente Publishing, in collaboration with the Private Education Assistance Committee (PEAC), will provide financial support to private schools that are committed to rethink education, transform their educational services through innovative teaching-learning methodology, and level up their delivery of quality education for their learners.

Program Description
Rethinking Education, Championing and Accelerating School Transformation, or RECAST, is a program that provides financial grant to qualified private schools that have favorably reviewed proposals on an innovative approach to enhancing teaching and learning.

Eligibility Criteria
The applicant school is a private basic education institution that has recognition from the Department of Education.

Grant
The amount of the financial assistance is Php150,000/grantee school that will support the implementation of the favorably reviewed proposal. One slot each for Luzon, Visayas, Mindanao, and NCR will be made available for the third batch of grantee schools.

The terms and conditions of the grant are as follows:
- The grantee school will fully commit itself to the implementation of the approved proposal within the prescribed grant period (November 2023 – October 2024);

- At the end of the grant period, the school should be able to document project implementation and the benefits of the project to the school community, particularly the learners. The school shall submit a project completion report in the prescribed template. A school may also be visited by the PEAC and/or The Inteligente Publishing for the purpose of monitoring the project implementation.

- Schools that received the grant in the previous school years may submit another proposal one school year after receiving the grant.

Application Requirements
- Cover letter signed by the school head and addressed to the PEAC Executive Director
- Accomplished project proposal cover signed by the Project Leader
- Project proposal for online learning in the prescribed template
- Copy of DepEd school recognition

All requirements should be submitted online to the PEAC National Secretariat using the email address belle.gregorio@peac.org.ph. Indicate "RECAST 2023-2024 Application – [Name of School]" as subject of the email. The Selection Committee may also request other requirements from the applicants.

Deadline for Submission of Proposals
Proposals must be sent to the PEAC National Secretariat no later than August 31, 2023.

Evaluation of Proposals
The Selection Committee will be composed of the PEAC Executive Director, educational leaders, representatives from The Inteligente Publishing, and an invited expert on online learning. The proposal will be evaluated based on the following: relevance of the project; effectiveness of proposed outputs and/or activities; institutional capacity and commitment; and sustainability.

Execution of Grant
Successful proponents will be notified through email. A Tripartite Memorandum of Agreement (MOA) between PEAC, The Inteligente Publishing, and grantee school will be sent for the signature of the school head. The Inteligente Publishing will release the grant in execution of the signed MOA.

Monitoring and Evaluation
The grantee school shall submit a project completion report in the prescribed template and provide available data on the beneficiaries and benefits of the project.

Appendix A: Indicative Schedule of Implementation

FY 2023-2024	Process
June 27-August 31	Call for proposals
September	- Processing of the submitted proposals - Evaluation of the proposals
October	- Release of formal communication to schools with favorably reviewed proposals - Release of Tripartite Memorandum of Agreement (MOA) for signature
TBA	Formal awarding of the grant

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PROJECT PROPOSAL COVER

Project Title		
Name of Institution		
Address		Tel. No.
		Fax. No.
Project Leader		Mobile No.
		Email Address
Project Duration (within the prescribed grant period)	Total Project Cost	

SCHOOL PROFILE			
Number of years in operation		DepEd/ESC ID	
Curricular offerings	Current number of enrollees	Number of teachers	Licensed
Kindergarten			Non-licensed
Junior High School		Trainings on teaching-learning with technology attended (if any)	
Senior High School			
Others			
Accreditation/PEAC Certification Status (if any)			

Attachments	Attestation
• Project Proposal, including Itemized Budget • DepEd school recognition • Other supporting documents: Please specify	I certify that the information in the project proposal cover and attached documents are true and correct. Print Name and Signature of the Project Leader

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PROJECT PROPOSAL TEMPLATE

(1) PROJECT TITLE	
(2) PROFILE OF THE SCHOOL Provide a brief description of the institution, including its history, vision, mission, and its school leadership and administration. Discuss organizational capacity and current resources as well as past projects undertaken and their outcomes (if any).	
(3) RATIONALE Describe the situation and the problem or educational needs of the target beneficiaries of the proposed project.	
(4) OBJECTIVES Discuss how the project is expected to contribute to the improvement of the school and address the needs of the intended beneficiaries.	
(5) EXPECTED RESULTS, OUTCOMES AND/OR OUTPUTS Describe the expected results of the project. Discuss project outcomes and identify the outputs of the project.	
(6) IMPLEMENTATION **Project activities**. Identify the specific activities to be undertaken and indicate the proposed dates of implementation for the duration of the prescribed grant period. **Project management.** Describe the roles of the different persons/partners involved in the project.	
(7) PROPOSED ITEMIZED BUDGET	

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EVALUATION GUIDELINES

ELIGIBILITY CRITERIA AND INITIAL SCREENING OF REQUIREMENTS SUBMITTED
• Does the applicant school have a valid DepEd school recognition?
• Has the applicant school submitted the following requirements: 1. Cover letter addressed to the PEAC Executive Director 2. Accomplished Project Proposal Cover signed by the School Head 3. Project Proposal in the prescribed template, including an itemized budget 4. Copy of the DepEd school recognition

TECHNICAL CRITERIA (TEN-POINT SCORECARD)		
Criteria	Guide Questions	Supporting Documents
Relevance of the project	Does the project identify the target beneficiaries and their needs that the project intends to address? (1 point)	Project Proposal • Rationale • Objectives
	Are the project objectives and expected outcomes clearly defined and relevant to the target beneficiaries? (2 points)	Project Proposal • Objectives • Expected Results, Outcomes and Outputs
Effectiveness of proposed outputs and/or activities	Are the proposed outputs and/or activities clear, adequate, and realistic in achieving the project objectives? (2 points)	Project Proposal • Expected Results, Outcomes and Outputs • Implementation
Institutional capacity and commitment	Does the school have sufficient implementation and management experience to undertake the project? (1 point)	Project Proposal • Profile of the School • Implementation
	Is the proposed project or aspect of it applied for grant coverage doable within the prescribed grant period of one year? (1 point)	Project Proposal • Implementation
	Is the proposed budget justifiable? Are the expense items reasonable and necessary? (1 point)	Project Proposal • Proposed Itemized Budget
Sustainability	Does the proposed project allow the development and/or transfer of knowledge, skills, and technologies to the school stakeholders for future continuation or upscaling of the project? (2 points)	Project Proposal • Objectives • Expected Results, Outcomes and Outputs • Implementation

Internal Use

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PROJECT COMPLETION TEMPLATE

(1) PROJECT TITLE
(2) PROJECT DURATION
(3) LEAD PROPONENTS AND TEAM MEMBERS
(4) BACKGROUND *(Provide an overview of the project, its objectives, target beneficiaries, geographical location, and other relevant details.)*
(5) OVERALL PROJECT ACHIEVEMENTS *(Provide a description of key results and achievements of the project. Provide a detailed account of the project outcomes and outputs achieved including an elaboration on key activities which led to the achievement. Include available data on the beneficiaries.)*
(6) PROJECT IMPLEMENTATION *(Explain how the project was implemented, monitored and evaluated.)*
(7) CHALLENGES AND LESSONS LEARNED • Challenges *(What was expected to happen? What actually happened?)* • Successes and Best Practices *(What went well and why?)* • Lessons Learned *(What can be improved and how? What are the lessons that can be improved in the future?)*
(8) ATTACHMENTS • Pictures/Screenshots • Attendance Records (if applicable) • Other Outputs

Internal Use