May 24. 2024

## GUIDELINES OF THE RETHINKING EDUCATION, CHAMPIONING AND ACCELERATING SCHOOL TRANSFORMATION (RECAST) PROGRAM AND CALL FOR PROPOSALS IN SCHOOL YEAR 2024-2025

1. The Private Education Assistance Committee (PEAC) issues the call for proposals and enclosed are the guidelines of the Rethinking Education, Championing and Accelerating School Transformation (RECAST) Program for school year 2024-2025. RECAST is a program that provides digital assistance to qualified private schools that have favorably reviewed proposals on an innovative approach to improving student performance with the use of technology. The program is a partnership between the PEAC and Teachmint.

2. Proposals and other documentary requirements should be submitted online to belle.gregorio@peac.org.ph with "RECAST 2024-2025 Application – [Name of School]" as subject of the email. The Communications and Research Unit will accept proposals until July 15, 2024.

3. For inquiries, send an email to belle.gregorio@peac.org.ph or contact 0917-163-1100.

4. The guidelines and call for proposals are for immediate dissemination.

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**Rethinking Education, Championing and Accelerating School Transformation (RECAST)**

**Grant Application Guidelines for School Year 2024-2025**

**Introduction**
Technology played a crucial role in ensuring learning continuity during the pandemic, which demonstrated the potential of technology to fill some gaps in the education system that is addressing a learning crisis. As schools returned to in-person learning, administrators and teachers have learned to expand their use of technology for instruction and classroom management.

Schools need to sustain learning recovery actions and implement strategies that will improve learning outcomes. Schools also need to better prepare the learners for the future of work. In view of this context, schools need to be supported as they integrate technology that will contribute to a more efficient and effective educational services.

Teachmint, in collaboration with the PEAC, will provide digital support grants to private schools that are committed to rethink education and transform their schools through the use of technology for their learners.

**Program Description**
Rethinking Education, Championing and Accelerating School Transformation, or RECAST, is a program that provides digital assistance to qualified private schools that have favorably reviewed proposals on an innovative approach to improving student performance with the use of technology, in particular a learning management system that can be used by teachers to do various tasks.

**Eligibility Criteria**
The applicant school is a private basic education institution that has recognition (or permit in the case of SHS providers) from the Department of Education (DepEd).

**Digital Support Grant**
Each qualified institution will receive an interactive classroom device with a proprietary learning management system worth Php150,000/grantee school that will support the implementation of the favorably reviewed proposal. Two slots each for Luzon, Visayas, Mindanao, and NCR will be made available for this program cycle.

The terms and conditions of the grant are as follows:
- The grantee school will fully commit itself to the implementation of the approved proposal within the prescribed grant period (August 2024 – May 2025).

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- At the end of the grant period, the school should be able to document project implementation and the benefits of the project to the learners. The school shall submit a project completion report in the prescribed template. A school may also be visited by the PEAC for the purpose of monitoring the project implementation.
- Schools that received the grant in the previous school years may submit another proposal one school year after receiving the grant.

**Application Requirements**
Cover letter signed by the school head and addressed to the PEAC Executive Director. The letter should also indicate the name and contact details of the project point person.
- Project proposal in the prescribed template
- Copy of DepEd school recognition or permit (for SHS providers)

All requirements should be submitted online to the PEAC National Secretariat using the email address belle.gregorio@peac.org.ph. Indicate "RECAST 2024-2025 Application – [Name of School]" as subject of the email. The Selection Committee may also request other requirements from the applicants.

**Deadline for Submission of Proposals**
Proposals must be sent to the PEAC National Secretariat no later than July 15, 2024.

**Evaluation of Proposals**
The Selection Committee will be composed of the PEAC Executive Director, a representative from Teachmint, educational leaders, and an invited expert. The proposal will be evaluated based on the following: relevance of the project; effectiveness of proposed outputs and/or activities; institutional capacity and commitment; and sustainability.

**Execution of Grant**
Successful proponents will be notified through email. A Tripartite Memorandum of Agreement (MOA) between PEAC, Teachmint, and grantee school will be sent for the signature of the school head. Teachmint will deliver the inclusions of the digital support grant in execution of the signed MOA.

**Monitoring and Evaluation**
The school grantee shall submit a project completion report in the prescribed template and provide available data on the beneficiaries and benefits of the project. The school grantee shall also accomplish the feedback survey after project completion.

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Appendix A: Indicative Schedule of Implementation

| FY 2024-2025 | Process |
| --- | --- |
| May 24 - July 15, 2024 | Call for proposals |
| July | <ul><li>Processing of the submitted proposals</li><li>Evaluation of the proposals</li><li>Release of formal communication to schools with favorably reviewed proposals</li><li>Release of Tripartite Memorandum of Agreement (MOA) for signature</li></ul> |
| August 2024 - May 2025 | School implementation of the approved project |

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**PROJECT PROPOSAL TEMPLATE**

| |
|---|
| **(1) PROJECT TITLE** |
| **(2) PROFILE OF THE SCHOOL** <br> Provide a brief description of the institution, including its history, vision, mission, and its school leadership and administration. <br><br> Discuss organizational capacity and current resources as well as past projects undertaken and their outcomes (if any). |
| **(3) RATIONALE** <br> Describe the situation and the problem or educational needs of the target beneficiaries of the proposed project. |
| **(4) OBJECTIVES** <br> Discuss how the project is expected to contribute to the improvement of the school and address the needs of the intended beneficiaries. |
| **(5) EXPECTED RESULTS, OUTCOMES AND/OR OUTPUTS** <br> Describe the expected results of the project. <br><br> Discuss project outcomes and identify the outputs of the project. |
| **(6) IMPLEMENTATION** <br><br> **Project activities**. Identify the specific activities to be undertaken and indicate the proposed dates of implementation for the duration of the prescribed grant period. <br><br> **Project management.** Describe the roles of the different persons/partners involved in the project. |
| **(7) PROPOSED ITEMIZED BUDGET** |

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# Rethinking Education, Championing and Accelerating School Transformation (RECAST)

## EVALUATION GUIDELINES

| ELIGIBILITY CRITERIA AND INITIAL SCREENING OF REQUIREMENTS SUBMITTED |
|---|
| • Does the applicant school have a valid DepEd school recognition/SHS permit? |
| • Has the applicant school submitted the following requirements:<br>1. Cover letter addressed to the PEAC Executive Director<br>2. Accomplished Project Proposal Cover signed by the School Head<br>3. Project Proposal in the prescribed template, including an itemized budget<br>4. Copy of the DepEd school recognition/SHS permit |

| TECHNICAL CRITERIA (TEN-POINT SCORECARD) | | |
|---|---|---|
| Criteria | Guide Questions | Supporting Documents |
| Relevance of the project | Does the project identify the target beneficiaries and their needs that the project intends to address? (1 point) | Project Proposal<br>• Rationale<br>• Objectives |
| | Are the project objectives and expected outcomes clearly defined and relevant to the target beneficiaries? (2 points) | Project Proposal<br>• Objectives<br>• Expected Results, Outcomes and Outputs |
| Effectiveness of proposed outputs and/or activities | Are the proposed outputs and/or activities clear, adequate, and realistic in achieving the project objectives? (2 points) | Project Proposal<br>• Expected Results, Outcomes and Outputs<br>• Implementation |
| Institutional capacity and commitment | Does the school have sufficient implementation and management experience to undertake the project? (1 point) | Project Proposal<br>• Profile of the School<br>• Implementation |
| | Is the proposed project or aspect of it applied for grant coverage doable within the prescribed grant period of one year? (1 point) | Project Proposal<br>• Implementation |
| | Is the proposed budget justifiable?<br>Are the expense items reasonable and necessary? (1 point) | Project Proposal<br>• Proposed Itemized Budget |
| Sustainability | Does the proposed project allow the development and/or transfer of knowledge, skills, and technologies to the school stakeholders for future continuation or upscaling of the project? (2 points) | Project Proposal<br>• Objectives<br>• Expected Results, Outcomes and Outputs<br>• Implementation |

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**PROJECT COMPLETION TEMPLATE**

| |
|---|
| **(1) PROJECT TITLE** |
| **(2) PROJECT DURATION** |
| **(3) LEAD PROPONENTS AND TEAM MEMBERS** |
| **(4) BACKGROUND** <br> *(Provide an overview of the project, its objectives, target beneficiaries, geographical location, and other relevant details.)* |
| **(5) OVERALL PROJECT ACHIEVEMENTS** <br> *(Provide a description of key results and achievements of the project. Provide a detailed account of the project outcomes and outputs achieved including an elaboration on key activities which led to the achievement. Include available data on the beneficiaries.)* |
| **(6) PROJECT IMPLEMENTATION** <br> *(Explain how the project was implemented, monitored and evaluated.)* |
| **(7) CHALLENGES AND LESSONS LEARNED** <br> • Challenges *(What was expected to happen? What actually happened?)* <br><br> • Successes and Best Practices *(What went well and why?)* <br><br> • Lessons Learned *(What can be improved and how? What are the lessons that can be improved in the future?)* |
| **(8) ATTACHMENTS** <br> • Pictures/Screenshots <br> • Attendance Records (if applicable) <br> • Other Outputs |

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