Required Examples of Compliance Evidences (ECEs)
eRecertification | eRecertification Revisit | eCertification Revisit
SY 2024-2025

*Recertification Schools will submit ECEs for ALL AREAS.
**Recertification Revisit and Certification Revisit Schools will only submit ECEs for AREA/S of Revisit

CORE AREAS:

AREA B: Curriculum, Assessment, and Instruction

1. (1) Curriculum Map for All Subject Areas and All Grade Levels
2. (1) Sample Learning Plan/Subject/ Grade Level
3. (1) Sample Test Questions/ Subject/Grade Level
4. (1) Learning Module/Subject/Grade Level, **if applicable**
5. Intervention Program for Students with Learning Difficulties
6. Video of Learning Encounters, when possible
7. Calendar of Curriculum Development Activities

AREAS C&D: Instructional Leadership and Faculty

1. Faculty and Personnel Roster and Faculty and Personnel Profile Matrix
2. Summary of Teacher's Loads and Other Assignments
3. Scanned Copies of Faculty PRC licenses
4. Faculty/Personnel Manual/Handbook
5. Instructional Leaders Development Program
6. Classroom Observation Tool and Results
7. Faculty Performance Appraisal Reports
8. Coaching and Mentoring Program
9. Supervisory Program
10. Faculty Development Program
11. List/ Calendar of PLC Activities
12. List of Faculty Awards and Awardees
13. Orientation Programs

AREA G: Administration and Governance
1. Administrative Manual
2. Organizational Chart
3. Salary Scale
4. Payroll (15-30th of any month of current SY)
5. List of Personnel Benefits granted by the school
6. Administrators Development Program
7. Succession Plan
8. Administrators' Profile
9. Principal's latest OTR

SUPPORT AREAS

AREA E: Academic Support and Student Development Services

1. Enrollment Policy and Procedures
2. Guidance and Career Development Program
3. Testing Program
4. Homeroom Guidance Program
5. Student Handbook
6. School Discipline Policy and Procedures
7. Student Activity Program
8. Data Privacy Policies and Guidelines
9. Academic Support Unit Handbooks/Manuals
10. Academic Support Personnel Development Program
11. Scanned Academic Support Personnel PRC Licenses
12. Library Services and Activity Calendar
13. Summary Matrix of Library Books, References, etc.
14. Summary Matrix of Instructional Media Center Equipment, Materials, etc.
15. List of Laboratory Activities (Science, Computer, TLE)
16. Health Clinic Services and Calendar of Activities
17. Academic Support Personnel Profile
18. Calendar of Guidance Activities

AREA F: Physical Plant and Instructional Support Facilities

1. Inventory List for Laboratories (Sciences, Computer, TLE)
2. Inventory List of Clinic Equipment and Supplies
3. Disaster and Risk Reduction Protocols
4. Certificates of Fire and Earthquake Drills
5. Vicinity map, Site Plan and Floor Plans

AREA H: School Budget and Finances

1. BOT-Approved Annual School Budget
2. Department/Unit Budgets
3. Budget Performance reports
4. TFOF for current SY
5. Finance and Accounting SOPs/Manual

AREA I: Institutional Planning and Development
1. Standards-based School Improvement Plan
2. Annual Operational Plan
3. SSIP Evaluation Results
4. AOP Evaluation Results

The school will also be required to show other documents like pictures or video documentaries of the following facilities:

1. Library
2. Science laboratories
3. TLE laboratory
4. Computer laboratory
5. Canteen
6. Comfort rooms
7. Sports facilities
8. Administrative Offices
9. Classrooms
10. Buildings
11. Other Learning Spaces